



1st Quarter  
Congregational Meeting  
6/2/2024

5218 Bartlett Blvd  
Mound, MN 55364  
952-472-2756

## **1st Quarter Congregational Meeting 6/2/2024**

## **Proposed Agenda**

1. Opening Scripture and Prayer
2. Taking of Attendance – Please sign the attendance sheet
3. Approval of Agenda
4. Approval of Minutes of 4<sup>th</sup> Quarter Meeting dated 3/3/24
5. Reading of correspondence:

### **Unfinished Business:**

- 6.

### **New Business:**

7. Zoom Voters Policy

### **Reports:**

8. Pastor's Report
9. Reports of Boards: Directors, Education, Elders, Finance – Treasurer, Trustees

### **Upcoming Events:**

- **June**
  - **4<sup>th</sup> – VBS Planning Meeting @ 6PM**
  - **5<sup>th</sup> – Elders Meeting @ 6:30PM**
  - **12<sup>th</sup> – Leadership Meeting @ 6:30PM**
  - **20-22<sup>nd</sup> – LWML District Convention**
  - **30<sup>th</sup> – Guest Pastor**
- **July**
  - **3<sup>rd</sup> – Elders Meeting @ 6:30PM**
  - **4<sup>th</sup> – Office Closed**
  - **10<sup>th</sup> – Leadership meeting @ 6:30PM**

### **Adjournment with prayer**

**Next meeting:** is tentatively scheduled for August 2024



## 4th Quarter Congregational Meeting Minutes

**Board, Committee, or Group:** Congregational Meeting

**Who attended:** See attendance sheet

**Location:** Fellowship Hall

**Date & Time:** March 3, 2024 at 10:15 AM

**Purpose of Meeting:** Regular Quarterly Meeting

1. **Opening Scripture and Prayer**
2. **Review and Approval of this Agenda:** Colleen Gonior motioned approval, Terry Podratz seconded. Approved
3. **Review & Approval of minutes of November 19, 2023 meeting:** Marilyn Mulvanny motioned approval, Darryl Frederickson Seconded. Approved.
4. **Readings of Correspondence:** N/A

### Unfinished Business:

5. N/A

### New Business:

6. Becca Boser joined the Education Committee
7. "Reinstall" Jim Merchant as Trustee and Linda Verkennes as Board of Directors.
  - a. Marilyn Mulvanny states that we need to check the constitution in regard to if we need to have a printed ballot to vote or reinstall. We made ballots and a unanimous decision was made to reinstall both Jim and Linda.

### Reports:

- **Pastor's Report**
  - Pastor asks for approval of receiving John Skaret as a member but to hold off on Sondra as she has had medical issues and hasn't been able to attend church. Jan Preble makes a motion to approve, Don Woytcke Seconds, Motion approved.

### **Reports of Boards: Directors, Education, Elders, Finance – Treasurer, Trustees**

- **Directors Report**

- Stewardship – we have positions open including Treasurer, Trustee and Elder.
- **Education**
  - In need of a VBS leader.
- **Elders**
  - New Member Sunday orientation is scheduled for April 6<sup>th</sup> with New Member Sunday on April 7<sup>th</sup>.
- **Trustees**
  - Jim provided architect drawings which includes plans for the altar, lecturn and pulpit redesign. We do not have a current budget or amount needed for this project until we have more set details on what we actually want to do. Jim encourages you to give feedback if you have any or ask questions.
  - We now are using State Farm for our insurance company. We did receive quotes from Brotherhood and Church Mutual as well however State Farm was the best fit.
  - The parsonage roof will be replaced in 2024
  - Parking lot repair will continue but no set date. Still in need of funds for this project.
- **Other**
  - We decided not to share our spaces with Westwood.
  - Are we interested in doing a food pantry? It looks like one of the “little libraires” that you may have seen around town. Please let Pastor know if you have any input.

### Upcoming Events:

#### ➤ **March**

- **March 6<sup>th</sup>** – Lenten Service @ 10AM
- **March 6<sup>th</sup>** – Elders Meeting @ 6:30PM
- **March 10** – Daylight Savings Begins
- **March 13<sup>th</sup>** – Lenten Service @ 10AM
- **March 13<sup>th</sup>** – Leadership Meeting @ 6:30PM
- **March 17<sup>th</sup>** – Mite Sunday
- **March 20<sup>th</sup>** – Lenten Service @ 10AM
- **March 24<sup>th</sup>** – Last day for Easter Garden Sign-Up
- **March 28<sup>th</sup>** – Maundy Thursday Service @ 10AM & 6PM
- **March 29<sup>th</sup>** – Good Friday Service @ 6PM
- **March 30<sup>th</sup>** – Last day to deliver Easter Garden Flowers to Church
- **March 31<sup>st</sup>** – Easter Service

➤ **April**

- **April 3<sup>rd</sup>** – Elders Meeting @ 6:30PM
- **April 6<sup>th</sup>** – New Member Orientation
- **April 7<sup>th</sup>** – New Member Sunday
- **April 10<sup>th</sup>** – Leadership Meeting @ 6:30PM
- **April 15<sup>th</sup>** – Tax Day
- **April 21<sup>st</sup>** – Mite Sunday
- **April 24<sup>th</sup>** – Administrative Professionals Day
- **April 27<sup>th</sup>** – WOMO Salad Luncheon @ 11AM

**Next meeting:** May 2024

**Close with the Lord's Prayer** Joel Reinitz motions to adjourn. Don Woytcke Seconds.  
Meeting Adjourned at 11:00 AM.

## January 2024 - December 2024

**From the constitution:** The terms of office for all board members shall be three (3) years, officers two (2) years. The terms of the members of the boards shall be so arranged that as close as possible an equal number are elected to each board each year.



Board Positions / Committees	Term / Duty	Held By	Install Year	Install Date	Term Expires January of
President - 1	2 years	David Miller 2 <sup>nd</sup> Term	2021	1/1/2021	2025
Vice President - 1	2 years	George Betts	2023	1/8/2023	2025
Recording Secretary - 1	2 years	Lindsey Eccles	2023	4/2/2023	2025
Treasurer - 1	2 years				
Directors - 3	3 years	Harriet Gustafson 2 <sup>nd</sup> Term	2020	1/12/2020	2026
		Linda Verkennes 2 <sup>nd</sup> Term	2021	1/1/2021	2027
		Michael Peterson	2022	1/1/2022	2025
Elders - 3	3 years	Arlee Mueller* 2 <sup>nd</sup> Term	2020	1/12/2020	2026
		Nathan Betts	2023	1/8/2023	2026
Trustees - 3	3 years	Jim Merchant* 3 <sup>rd</sup> Term	2018	2/4/2018	2027
		Darryl Frederickson 2 <sup>nd</sup> Term	2022	1/1/2022	2025
Education - 3 Committee		Arlee Mueller*			
		Dawn Audette			
		Andrew Reinitz			
		Becca Boser			
Finance - 3 Committee	Envelopes & Vanco				
	Secretary	Shelley Frederickson			
	Thank you Notes	Rita Kaiser			
Outreach - 3 Committee		<i>Vacant</i>			
		<i>Vacant</i>			
		<i>Vacant</i>			
Worship - 3 Committee	Music	Jan Preble			
	Kitchen Manager	Sandi Woytcke			
Women of Mount Olive (WOMO) - 3 Committee	President	Jan Preble	2023		
	Secretary	Lindsey Eccles	2023		
	Treasurer	Claudia Bullock			

\* Asterisk indicates Board chairperson

Elections are held at the 3<sup>rd</sup> quarter voters meeting; installation is in Jan of the following year.  
Elected Jan-June, given credit for election year, Elected July-Dec, credit starts following Jan.



## 1<sup>st</sup> Quarter Congregational Meeting 6/2/2024

## Pastor's Report

For the time period February 15, 2024 – May 9, 2024

### Official Acts - baptisms, confirmations, weddings, funerals

Baptisms: none for this time period

Confirmations: none for this time period

Funerals: Regina (Gina) Gail Hoffman – Dawn Valley Chapel, Bloomington, March 29, 1 PM (Frequent visitor and friend of Allen Schmidt)

Donna Claire Smith - Gillespie Center, Saturday, March 30, 11 AM (Member, had been in memory care several years)

Lois Claussen – Harrison Bay, Friday, April 5 (Non-member, helped start the Friday Bible Study at Harrison Bay)

Weddings: None for this time period

Members received or released: None for this time period

### Homebound Members

1. Janice Beise (Auburn in Chaska)
2. Cheryl Blue (Spring Park)
3. Marlene Gehring (Mound)
4. Sharon Hoeft (LMS)
5. Marilyn Lemke (Maple Plain)
6. Susie McKee (Waconia)
7. Carol Meyer (but don't tell her!)
8. John & Millie Morrison (Mound)
9. Darlene Tanke (don't know where she is now)

### Current Statistics

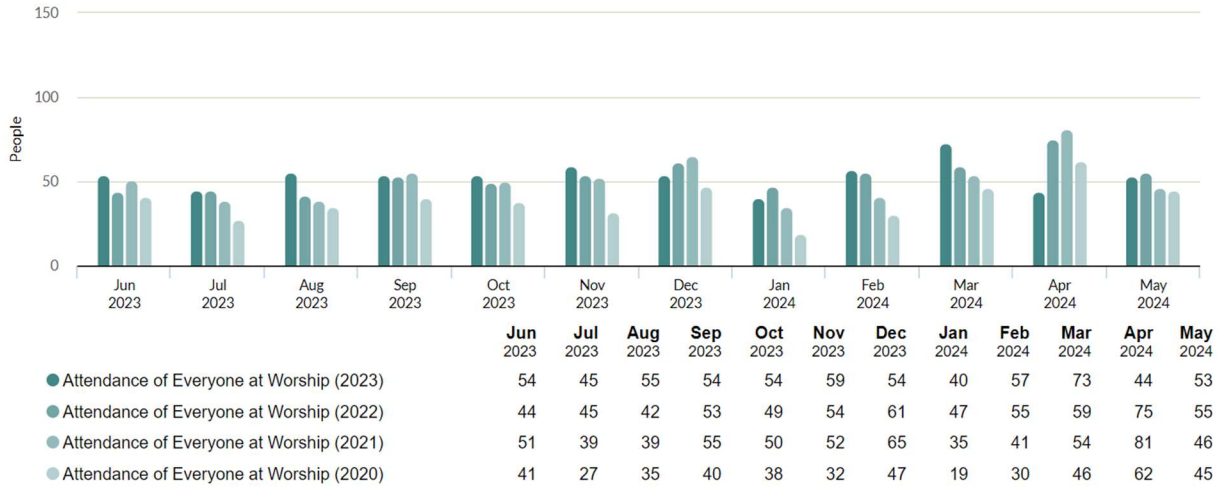
Active Members: 93 (Have attended worship at least once in the past year) (Previous report: 94)

Inactive Members: 33 (Previous report: 31)

Prospects: 13 (Previous report: 27)

## Worship Attendance Trends

Trends Report



Average attendance:

June 2020 – May 2021: **38.5**

June 2021 – May 2022: **50.6**

June 2022 – May 2023: **53.25**

June 2023 – May 2024: **53.5**

### Bible Studies

Tuesday morning men’s study: Daniel. Avg. attendance – 5 – a friend of Dave S has been attending!

Wednesday morning women’s study: Romans. Avg. attendance 12. On “summer break” after May 22

Once/month Wed. afternoon at LMS: Portals of Prayer. Avg. attendance – 6

Thursday morning combined: Hosea. Avg. attendance – 6

Friday: Harrison Bay Bible Study in Community Room, Acts, avg. attendance – 8

### Circuit/District/Synod Involvement

Chapel at Our Savior Lutheran Daycare and Preschool

Chapel at Redeemer Christian Academy, Wayzata

Patristics (Church Fathers) study at University Lutheran Chapel, monthly



Personal

Tuesday, June 18 and Monday, June 24 – Sunday, June 30 we will be on vacation

**1<sup>st</sup> Quarter Congregational Meeting 6/2/2024      Directors Report by David Miller**

A recent report talked about the Westwood Church wanting to rent space in our Church; and after much discussion and prayer we rejected that proposal. Since then, “Christ Church” has approach us with a similar but smaller request. Again, and after much discussion and prayer we rejected that request also. Please talk to Pastor or Dave Miller with any questions. However, we do recognize that we have unused space during the week that could be available for use in the community. We have heard no proposals.

Pastor has reported that he has ministered in a number of ways at Harrison Bay Assisted Living Facility. Ideas of possible volunteer opportunities (there and family oriented?) have been discussed. If that is something you might be interested in, please give Pastor a call.

VBS has been a great outreach into the community. Work is ongoing to have another successful session. Volunteers are always needed. It’s been greatly gratifying to everyone who has helped.

Recent reports have also talked about cost-of-living increases that affect our budget. In particular, we find that both the health insurance and the property insurance premiums have drastically increased. We are continually watching that and trying to hold any negative consequences in check.

We are in the beginning of thoughts for finding fun activities for young people. Any ideas are welcome.

The Treasurers position has still not been filled with any volunteers. With George Betts’ accounting firms’ help, some of the volunteer work has been made easier. Therefore, if you have talents in that area, please consider helping in whatever level you can.

God Bless!

**1<sup>st</sup> Quarter Congregational Meeting 6/2/2024      Education Report by Arlee Mueller**  
Bible studies: Mixed, Sunday morning; Men, Tuesday morning; Women, Wednesday morning; Mixed, Thursday morning; Lake Minnetonka Shores; Harrison Bay. **How many people are interested in an evening class for those who work during the daytime?**

VBS: Scheduled for August 12-16, 2024. Celebrate the Savior, Jesus Gives Us Joy.

Sunday School: We think we will have 5 kids this Fall.

Confirmation: Annabelle Reinitz will start this Fall.

**1<sup>st</sup> Quarter Congregational Meeting 6/2/2024**

**Elders Report by Arlee Mueller**

Worship service attendance is increasing.

We will have a guest pastor on June 30.

**1<sup>st</sup> Quarter Congregational Meeting 6/2/2024**

**Trustees Report by Jim Merchant**

The trustees have been working on a lot of little things around the church facility that are in need of attention. We have had volunteer help with these items from various members and are very grateful for their time and talents. If you want to help with any tasks that you see need to be done, please let me know and we will work on getting them done.

As some of you might already know we have been working on getting new insurance for our facility due to the sudden increase in our facility's value. We had a new valuation from our current insurance company that went from 4.1 million to 8.4 million. That in turn doubled our current premium and let us know that we would no longer do business with that company. After working with several insurance companies on quotes we settled with State Farm Insurance at an annual premium of \$ 28,000.00 which is up from \$ 9,000.00. This is so much more than we have budgeted for we will have to make some hard choices this year as we look at projects that were scheduled to take place.

We are very thankful for your continuing support of Mt. Olive Lutheran Church and look forward to what God has instore for us this year.

-Your Trustees and volunteers

1<sup>st</sup> Quarter Congregational Meeting 6/2/2024 Finance Report by Linda Verkennes  
**FINANCE Report for 1st Qtr. 2024 Congregational Meeting**

**YTD COMPARISON INCOME VS EXPENSE**

Mount Olive Lutheran Church Statement of Activity January - March, 2024 Q1		Mount Olive Lutheran Church Statement of Activity January - March, 2023 Q1	
	Total		Total
	Jan - Mar, 2024 Q1		Jan - Mar, 2023 Q1
<b>Revenue</b>		<b>Revenue</b>	
4010000 Unrestricted Income	48,202.36	4010000 Unrestricted Income	46,496.03
4010505 Service/Fee Revenue	4.28	4010505 Service/Fee Revenue	9.98
4020000 Restricted Income	-1,775.00	4020000 Restricted Income	4,737.91
<b>Total Revenue</b>	<b>\$ 46,431.64</b>	<b>Total Revenue</b>	<b>\$ 51,243.92</b>
<b>Expenditures</b>		<b>Expenditures</b>	
5010300 Elders	25,893.45	5010300 Elders	25,407.02
5010500 Directors	7,064.53	5010500 Directors	7,320.22
5010900 Finance	3,043.99	5010900 Finance	2,747.45
5011100 Worship	211.86	5011100 Worship	10.26
5011200 Education	0.00	5011200 Education	33.80
5011300 Outreach	669.68	5011300 Outreach	346.93
5011400 Trustees	16,631.55	5011400 Trustees	14,381.16
<b>Total Expenditures</b>	<b>\$ 53,515.06</b>	<b>Total Expenditures</b>	<b>\$ 50,246.84</b>
<b>Net Operating Revenue</b>	<b>-\$ 7,083.42</b>	<b>Net Operating Revenue</b>	<b>\$ 997.08</b>

**ACCOUNT BALANCES AS OF 5/13/2024**

ACCOUNT	VALUE	ACTUAL VALUE	+ / -	PURPOSE
MNLB as of 5/13/24	\$ 24,154	\$ 24,154		General
LCEF Savings-9409	\$ 28,030	\$ 28,030	\$ 58	Used for donor restricted funds
LCEF Savings-1441 Ganglehoff	\$ 45,750	\$ 4,866	\$451	Higher Education-Interest only 4% interest rate
LCEF Savings-4004	\$ 31,221	\$ 31,221	\$368	Used for donor restricted funds 4% interest rate
THRIVENT-Kopp 4196	\$ 20,346	\$ 20,346		Elevator & Maintenance
THRIVENT-Elevator 4191	\$ 40,575	\$ 40,575		Elevator & Maintenance
THRIVENT-Elevator 4194	\$ 48,074	\$ 48,074		Elevator aggressive
		\$ 197,266		
LCEF Mortgage	\$ (207,632)			

# Mount Olive Lutheran Church

## Statement of Activity

January - March, 2024

	TOTAL
Revenue	
4010000 Unrestricted Income	
4010100 Worship Service Offerings	
4010101 Regular Offerings	38,942.40
4010102 Loose Offerings	680.00
<b>Total 4010100 Worship Service Offerings</b>	<b>39,622.40</b>
4010300 Use of Church and Parsonage	
4010302 Funeral Fees	100.00
<b>Total 4010300 Use of Church and Parsonage</b>	<b>100.00</b>
4010500 Miscellaneous Income	
4010503 Thrivent Choice Dollars	424.00
4010504 Other Miscellaneous Income	4,860.05
<b>Total 4010500 Miscellaneous Income</b>	<b>5,284.05</b>
4010600 Board/Group Managed Income:	
4010601 Coins for Christ	0.91
4010606 Undesignated Memorials Income	3,195.00
<b>Total 4010600 Board/Group Managed Income</b>	<b>3,195.91</b>
<b>Total 4010000 Unrestricted Income</b>	<b>48,202.36</b>
4010505 Service/Fee Revenue	4.28
4020000 Restricted Income	
4020100 Restricted Offerings	
4020101 Mission Offering	-1,890.00
4020102 Major Maintenance Offerings	115.00
<b>Total 4020100 Restricted Offerings</b>	<b>-1,775.00</b>
<b>Total 4020000 Restricted Income</b>	<b>-1,775.00</b>
<b>Total Revenue</b>	<b>\$46,431.64</b>
<b>GROSS PROFIT</b>	<b>\$46,431.64</b>
Expenditures	
5010300 Elders	
5010301 Pastor Salary	15,859.98
5010303 Retirement Benefit Exp	1,787.35
5010304 Disability Insurance Benefit	189.89
5010305 Health Insurance	6,858.60
5010308 Continuing Education Exp	102.00
5010311 GroupTermLife Insur Benefits	303.10
5010401 Guest Pastor/Speaker Fee	355.02
5010800 Stewardship Program	80.00
5011206 Publications	357.51
<b>Total 5010300 Elders</b>	<b>25,893.45</b>

# Mount Olive Lutheran Church

## Statement of Activity

January - March, 2024

	TOTAL
5010500 Directors	
5010501 Admin Secretary Salary	5,544.02
5010502 Workers Comp Insurance	393.00
5010601 Employer Soc Security Tax	346.76
5010602 Employer Medicare Tax	81.09
5010603 Retirement Benefit Exp Admin	70.09
5010604 Group Term Life & Disability	162.04
5010701 Office Supplies	28.48
5010702 Postage Expense	439.05
<b>Total 5010500 Directors</b>	<b>7,064.53</b>
5010900 Finance	
5010901 Vanco Charges	25.72
5011003 Ministry Works Payroll	190.38
5011110 Offering Envelope	405.67
5011501 Mortgage Interest	2,422.22
<b>Total 5010900 Finance</b>	<b>3,043.99</b>
5011100 Worship	
5011102 Altar Supplies	71.24
5011118 Worship Service Expenses	140.62
<b>Total 5011100 Worship</b>	<b>211.86</b>
5011300 Outreach	
5011301 Advertising Expense	424.63
5011304 Food Shelf -offset by donations	245.05
<b>Total 5011300 Outreach</b>	<b>669.68</b>
5011400 Trustees	
5010703 Office Equipment Leasing	1,038.05
5011403 Cleaning Service	2,990.00
5011405 Garbage Pick Up	431.08
5011406 Gas Energy	1,258.55
5011409 Maintenance and Repairs	457.96
5011411 Property Insurance	5,426.63
5011412 Snow Plowing	1,140.00
5011413 Telephone & Internet	764.45
5011414 Water & Sewer	434.15
5011415 Electricity Church/Parson	2,411.62
5011416 Electricity Education Wing	202.56
5011421 Kitchen Supplies	76.50
<b>Total 5011400 Trustees</b>	<b>16,631.55</b>
<b>Total Expenditures</b>	<b>\$53,515.06</b>
NET OPERATING REVENUE	<b>\$ -7,083.42</b>
NET REVENUE	<b>\$ -7,083.42</b>